

Dear Parent/Guardian,

We wish to notify you of a number of changes to our published timetable.

- The DES has launched a new **Children First** (Child Protection) Guidelines and Procedures for all those working with Children. These new procedures came into effect on the 11<sup>th</sup> December and must be implemented by all schools by 11<sup>th</sup> March. To facilitate this the DES has sanctioned two half days of in-service for teachers on the new procedures. We in Ratoath College will be taking the first of these days on Thursday 25<sup>th</sup> Jan when school will close at 11.45. A second half day has yet to be organised. You will be informed once that date is confirmed.
- School will be closed for students on Tuesday the 6<sup>th</sup> February to facilitate teachers attending Junior Cycle In-service for teachers. As a result of this it is necessary to commence the Mock exams a day earlier than previously scheduled. Mock exams now start on Friday 26<sup>th</sup> January Students have been informed of this.
- An early closure scheduled for 27<sup>th</sup> February is now changed to the following week the 6<sup>th</sup> March

In summary please note the following school closures

- Thursday 25<sup>th</sup> January class finishes at 11.45
- Friday 26<sup>th</sup> January Mock Exams commence.
- Tuesday 6<sup>th</sup> Feb school closed
- Tuesday 27<sup>th</sup> February ...a normal school day finishing at 15.30
- Tuesday 6<sup>th</sup> March Class finishes at 14.25

Apologies for any inconvenience caused.

Le meas,

Oonagh Prendergast

Principal.