

27th February 2017

Dear Parent /Guardian,

Please see below for some updates and reminders.

- **STAFF MEETING** School closes early at 14.10 on Tuesday 7th March to facilitate a Staff Meeting
- **SCHOOL CLOSED** Please note that to facilitate a Junior Cycle In-service day for teachers the school will be closed to, students on **Tuesday 14th March**.
- **3RD YEAR PARENT /TEACHER/ STUDENT MEETING** this meeting will go ahead as scheduled on **Wednesday 15th March** from 16.15-18.45
- **PROGRESS REPORTS** 1st, 2nd and 5th year progress reports are now available on eportal. please sign the dialanns on page 189 (1st and 2nd years) and page 178 (5th years) to indicate that you have read the report. 4th Year reports will be issued next week and 3rd and 6th years parents will receive a text when reports are completed.
- **STATE EXAM FEES** are now due for 3rd and 6th years. Payment is made directly to the State Examinations Commission using the bank giro form issued to each student. Receipt of payment must be returned to the school. If you are the holder of a full medical card (which must be valid on the 15th March) please complete section B of the form and return to the school
- **PUNCTUALITY/ATTENDANCE** Can we once again stress the importance that students are in attendance at school. Academic achievement is very closely linked to good attendance and casual absenteeism will impact negatively on your child's progress. It is expected that all students be in school for 08.30 and be in attendance for assembly at 08.45

Many thanks for your continued cooperation in ensuring that we can provide the best possible learning opportunities for your child.

Oonagh Prendergast
Principal