



GREEN SCHOOLS POLICY

Students are asked to note the following:

- **Paper Recycling** – Each class has a recycling bin to collect waste paper, bottles etc. for recycling. This is emptied into a main recycling bin at the side of the building. When possible left over paper is used as scrap paper in class.
- **Litter Policy** – All litter must be properly disposed of in the correct bin. One way to stop litter outside is not to let it out in the first place. Students eat their break and lunch inside before they go out.
- **Photocopying Policy**- Reducing waste. Both sides of the sheet are used when photocopying. Teachers only copy exact quantity required. Photocopied hand-outs should be filed in the relevant folder etc.
- **School Journal** - The school reduce the amount of paper being used by communicating with parents via notes in the Dialann and texts home whenever possible. Letters are only sent out when absolutely necessary.
- **Conserving Energy** – There are energy awareness posters displayed in each classroom. We turn off the lights when we leave the room and turn down the radiators when it's too warm before opening windows. Appliances are turned off when not in use e.g. computers, CD players etc. Blinds should be closed in order to save energy.
- **Conserve Water** –Students take care to turn off the taps when not in use and watch out for leaks. Leaks are reported to the Office.
- **Staff Room** – Glass jars from coffee and jam are washed and brought to the glass bank. Plastic pots and bottles are recycled. There is a bin for recyclable waste. Newspapers are recycled. Teachers only print what is necessary. Equipment and lights are turned off at the end of each day.

I agree to the above conditions

Signed: _____ Student

Signed: _____ Parent /Guardian